



March 4, 2019

## Energetic and Caring Teacher Wanted!!!

Interested in joining a team of child care professionals focused on fostering a safe and positive learning environment for children?

YWCA Young Wonders Youth Development program is looking for an energetic and caring individual who enjoys working with children in a caring and fun-loving environment.

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### **JOB TITLE: SITE COORDINATOR SPECIAL NEEDS PROGRAM**

#### **RESPONSIBILITIES**

This position is responsible for planning educational activities for a diverse group of children with varying developmental needs within the Special Needs program, which includes embedding our mission of eliminating racism and empowering women within the program. The Site Coordinator will be responsible for building and maintaining open communication with child care families, planning/implementing curriculum, and guiding the other members of the teaching team. The Special Needs Site Coordinator reviews IEPs (Individual Education Plans) for children enrolled, completes developmental assessments, and follows the recommendations of the Special Needs Advisory Committee to ensure a well-run program. This person will need to be knowledgeable of DCFS regulations and best practices in working with children with special needs.

#### **JOB REQUIREMENTS**

- Must be at least 21 years old.
- Bachelor's Degree in Special Education or Child Development required.
- Experience working with children with special needs preferred.
- Proficiency in English required.
- Good verbal and written communication skills required.
- Proficient in at least another language is helpful.

#### **WORK HOURS**

Part-time; Monday – Friday, 2:00 pm to 5:30 pm. This position will be located at Colene Hoose

#### **TO APPLY**

Submit a YWCA employment application and transcripts to Human Resources. The position will be open until filled. Applications are available at the YWCA administration front desk or can be downloaded from [www.ywcamclean.org/jobs](http://www.ywcamclean.org/jobs)

Human Resources  
YWCA McLean County  
1201 N Hershey Road  
Bloomington, IL 61704

*The YWCA McLean County is an equal employment opportunity employer.*